



**THE AMERICAN LEGION  
DEPARTMENT OF VERMONT**

This Post Inspection Report is made for the purpose of POST EVALUATION. It is to help both the Post and the Department. (Leave duplicate copy with the Post).

- Under SECTION A “REGULAR PROCEDURES” – this section lists things every Post must do to be a Post.
- Under SECTION B “AMERICANISM” – this section tells how active your Post is in the major extra programs of The American Legion.
- Under SECTION C “ACTIVITIES” – this section lists things every Post should do to keep up interest and make the meetings worth coming to.
- Under SECTION D “LIFELINE” – without participation in Section D, you are dead. It is your lifeline No Post can long exist and not participate in the County, District and Department Functions.

NAME & NUMBER OF POST: \_\_\_\_\_ DATE: \_\_\_\_\_

COUNTY: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

<b>SECTION A “REGULAR PROCEDURE”</b>	<b>YES</b>	<b>NO</b>
1. Regular Meeting Night		
2. Open and Close by Manual		
3. Colors presented properly		
4. Minutes prepared and read		
5. Finance Report Given		
6. Service Officer Report		
7. Americanism Report		
8. Children & Youth Report		
9. Officers Wear Legion Hats		
<b>SECTION “A” REGULAR TOTAL</b>		

<b>SECTION B “AMERICANISM”</b>	<b>YES</b>	<b>NO</b>
1. Post Pays for Boy at Boys’ State		
2. Held Memorial Day Activity		
3. Gives a Scholarship Grant		
4. Active in Oratorical Contest		
5. Sponsored American Legion Baseball		
6. Sponsored other Baseball		
7. Sponsored scout troop		
8. Veterans Day Program		
9. Held Open House for the Community		
10. Gave Instruction in Flag Etiquette		
11. Invited Department Officers to a function		
<b>SECTION “B” SUB-TOTAL</b>		

<b>BONUS UNDER SECTION B</b>	<b>YES</b>	<b>NO</b>
1. Gives Legion School Award		
2. Gives Citation to Active-Non-Legionnaire		
3. Any Other Patriotic Occasion		
4. Aided in Poppy Program		
5. Obtained Flags for Other Groups		
6. Invited Department Officers to a function		
<b>SECTION “B” BONUS</b>		
<b>SECTION “B” AMERICANISM TOTAL</b>		

<b>SECTION C "ACTIVITIES"</b>	<b>YES</b>	<b>NO</b>
1. Target Dates Met		
2. Hospital Assessment Paid		
3. Contribution to Gifts for Yanks		
4. Dues Transmitted – Regularly		
5. Post Everlasting Held		
6. Installation Service		
7. Color Guard		
8. Legion Birthday Observed		
9. Initiation of New Members		
10. Held 1 Joint Meeting with Auxiliary – If Post Has a Unit		
<b>SECTION "C" SUB-TOTAL</b>		

<b>BONUS UNDER SECTION C</b>	<b>YES</b>	<b>NO</b>
1. Has Greeter At the Door		
2. Has other Organized Post Groups (Band, Firing Squad, etc.)		
3. Has Outside Flag		
4. Legion Insignia in Post Building		
5. Cooperates with Auxiliary (If Post has Unit)		
6. Displays a POW/MIA Flag at Meetings		
7. Invited Department Officers to a function		
<b>SECTION "C" BONUS</b>		
<b>SECTION "C" ACTIVITIES TOTAL</b>		

<b>SECTION D "LIFELINE"</b>	<b>YES</b>	<b>NO</b>
1. Represented at Area Conference		
2. Represented at Mid-Winter Conference		
3. Represented at Department Convention		
4. Had a special Event during the year		
5. Had a Boys' State Participant address your Post		
6. Had a Local Official address your Post		
7. Did you participate in local affairs		
8. Did anyone visit Boys' State		
9. Did anyone attend any of the Oratorical events		
10. Did you follow Department programs		
<b>SECTION "D" Sub-Total</b>		

<b>BONUS SECTION D "LIFELINE"</b>	<b>YES</b>	<b>NO</b>
1. Did you help a neighboring Post		
2. Do you cooperate for Special Occasions		
3. Do you give Lapel pins to New Members		
4. Are you a Legion Post Everyday or just on Meeting Night		
5. If you should stop right now – would your Community Miss You		
<b>SECTION D BONUS</b>		
<b>SECTION D "LIFELINE" TOTAL</b>		

	<b>YES</b>	<b>NO</b>
<b>GRAND TOTAL</b>		

INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

CERTIFIED BY: \_\_\_\_\_  
POST COMMANDER OR REPRESENTATIVE