

SUBJECT: DISTRICT PER CAPITA REQUEST

Members of Pierce Lawton Post #37, at the regular meeting January 9, 2007, unanimously voted to request the Department of Vermont Executive Committee to approve a fifty-cent per member per capita to be returned to the Districts for use in District American Legion Programs.

We propose that this financial incentive will promote the dynamics of the Districts in a multitude of ways:

First, districts would have the funding needed to fund programs such as Oratorical Contests, or scholarships; provide assistance to our youth that wish to attend Boys' State, Law Cadet Programs, Eagle Scout Dinners, etc., without the burden on Posts that do not have the financial capability to send them. Programs such as Blue Star Salutes, Family Support, Reconnect Programs would be less taxing on the Posts individually. Membership PR promotion would now be available to Districts to increase visibility to our communities.

Second, this would encourage the Posts to attend District meetings, at least, on an annual level, if not more, to agree on the programs that they would want for their project for the year.

Third, this would begin to give the District Commander and County Commanders an incentive to meet with their Posts for a District meeting, and will begin to give the District Commanders the opportunity to promote their Districts for their positive impacts on the community.

Fourth, it would encourage all Districts to retain and recruit membership for their District. Membership equals funding for their programs. This should ensure continued membership promotion.

Finally, with this incentive, it shows all Posts from the five Districts that the Department of Vermont understands their needs for District individuality, funding, and supports their efforts to provide adequate financing for The American Legion Programs. A great PR tool to partnership with those Posts that may feel alone in their communities or segregated due to low funding.

The finances would be kept in the Department under a line item for each district and deposits made at the start of the 2008-2009-membership year. The monies will have the potential to accrue to a limit of \$1000.00. Monies not used over that amount will revert back to the Department.

Thank you for your consideration in this matter
Linda Perham, Post #37 Past Commander

DISTRICT FUND REQUEST
DISTRICT # _____

DISTRICT COMMANDER PORTION:

NAME: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

DATE OF DISTRICT CAUCUS: _____

POSTS ATTENDING (Provide Signatures of Post Commanders)

	POST NAME & #	COMMANDER SIGNATURE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**AMERICAN LEGION PROGRAMS OR PROJECTS REQUESTING FUNDING FOR
(PLEASE SPECIFY AMOUNT REQUESTING AND ADDRESS TO SEND FUNDS TO)**

REQUESTED AMOUNT	PROGRAM	SEND TO

Please provide a copy of the minutes of your meeting for validation of the motions made for funding. This copy will remain in your District File for our financial records until audit.

SIGNATURE OF
DISTRICT COMMANDER: _____

DATE OF REQUEST: _____

SUBJECT: STANDARD OPERATING PROCEDURE FOR PROCUREMENT OF THE DISTRICT FUNDS

1. It is the intent of the Department to provide an incentive to each District to continue to grow in membership, communicate within the District for the good of The American Legion and support the programs and projects of The American Legion. It is with this intent that we provide funding at the District Level.
2. Districts will have fifty cents per member held in their individual District accounts. The refund would begin in the 2008 membership year based upon the membership recorded at Department Headquarters December 31st of the previous year.
3. Each district must provide the Department with a formal request signed by a majority of the District Post Commanders for receipt of the funds. This would require a District meeting held, at least annually, for consensus of the Posts in the District.
4. The District fund would only be used for The American Legion programs and projects. A list of authorized use would be given to each District Commander upon request.
5. After one year, any funds exceeding \$1,000 will be immediately returned to the Department General Fund.
6. Attached is the formal request sheet to be utilized for the Department Finance Officer.